

Jefferson High School

575 Washington Street

Jefferson, GA 30549

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONFIDENTIAL TEACHER RECOMMENDATION FORM

Work-Based Learning Programs are an extension of college and career pathways. The WBL placement exposes students to a wide range general workplace knowledge and competencies, with the goal being to better prepare students for future opportunities. The program is voluntary, and designed for a group of selected students entering their junior/senior year. The student listed below has applied to participate in Work-Based Learning. Please assist us by completing this form and returning it to the school WBL Coordinator as quickly as possible. Thank you.

Please check in the appropriate column the factors for which you have adequate information for appraisal.

|  |  |  |  |
| --- | --- | --- | --- |
|  | GOOD | FAIR | POOR |
| Ability to follow instructions |  |  |  |
| Social skills (gets along well/respect for others) |  |  |  |
| Demonstrates dependability; Self-motivated |  |  |  |
| Demonstrates responsibility (directs energies toward tasks)  Demonstrates enthusiasm in performing assigned tasks |  |  |  |
| Strives for excellence |  |  |  |
| Punctual |  |  |  |
| Mentally alert (organization skills/problem-solving skills) |  |  |  |
| Demonstrates proper etiquette and manners  Personal appearance/grooming  Demonstrates integrity/honesty |  |  |  |
| Demonstrates optimism and self-respect  Capacity to try new ideas and increase knowledge |  |  |  |
| Attitude toward constructive criticism  Ability to adapt to change |  |  |  |
| Cooperates with others |  |  |  |
| Communication skills  Demonstrates attention to detail |  |  |  |
| Ability to set realistic goals |  |  |  |

Do you recommend this applicant for the Work-Based Learning Program? Yes No

Add supplementary comments on the back of this sheet. (i.e. Please indicate if student has a specific need)

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Teacher’s Name and Signature Date